



## **CITY OF HAYWARD**

### **STAFF REPORT**

AGENDA DATE 05/28/03

AGENDA ITEM 2

**TO:** Route 238 Working Group

**FROM:** Director of Public Works

**SUBJECT:** Working Paper No. 1 - Summary of Issues

As noted in the scope of work reviewed with the Group last month, one of the initial tasks is to identify in greater detail the issues to be studied in the course of the preparation of the Project Study Report. Clarity on which issues are to be studied is critical in order to avoid information gaps or misunderstandings later in the process. The Working Paper is organized in terms of the various future submittals from the consultant, which will each address the identified issues or subject areas. Staff and the consultant will be available to address any questions.

Prepared by:

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Robert A. Bauman, Deputy Director of Public Works

Recommended by:

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Dennis L. Butler, Director of Public Works

Approved by:

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Jesús Armas, City Manager

Attachments: Working Paper No.1 - Summary of Issues